

COVID 19 UPDATE

What this means to the public and our customers?

- We will continue to process tax returns daily
- WE WOULD APPRECAITE USE OF A MASK FOR ANY FRONT DESK INTERACTION.
- We will try to meet the FED and VA filing dates for the 2021 tax year but you could be put on extension just to be safe.
- Scheduled in-person meetings only
- In-person drop off for documents or (USE BOX next to our door 10am-4pm)
- In-person PICK UP of completed tax returns PLEASE MAKE AN APPOINTMENT
- Completed tax returns CAN be sent to you via a secure protected e-mail file or US Mail
- Signed e-file authorization forms must be returned to us via the BOX next to our door, secured e-mail, US Mail, or fax.
- Payment will be made before filing
 - By check, cash or CC in office
 - By check or CC on website generaltaxservicesrva.com
- Original documents can be picked up in drop off box or at a later date just let us know.

PLEASE CALL THE OFFICE LINE 804-744-7703 FAX 804-744-2961

Office Hours 9 am-5pm Monday-Thurs

Phone Hours 9am-4pm Monday-Thurs

Drop off hours 10am-4pm Monday-Thurs

OR EMAIL US

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THANK YOU FOR UNDERSTANDING AND BE SAFE